

**Minutes of Regular Meeting  
Grand River Dam Authority  
Board of Directors  
January 13, 2021**

A regular meeting of the Board of Directors of the Grand River Dam Authority was held at the Grand River Dam Authority Engineering & Technology Center in Tulsa, Oklahoma, on January 13, 2021. The option was given to attend via Cisco WebEx using access code 146 455 1534. Some attendees could join by phone at +1-408-418-9388 (Meeting Number/Access Code 146 455 1534). Notice was given pursuant to 25 O.S.A. § 301 et seq. by submitting a schedule of regular monthly meetings to the Secretary of State on November 16, 2020, at 11:31 a.m.; by posting the agenda with the Tulsa County Clerks' offices on January 12, 2021, at 9:48 a.m.; by posting said agenda at [www.grda.com](http://www.grda.com); and by posting said agenda at the principal office of Grand River Dam Authority at least 24 hours prior to the meeting.

---

Chair Lewandowski called the meeting to order at 10:00 a.m. The Secretary called the roll. All members were present, with the exception of Director Richie and Director Westbrook. Chair Lewandowski declared a quorum.

**BOARD MEMBERS**

Mike Lewandowski, Chair	Present
Dwayne Elam, Chair-Elect	Present
Tom Kimball	Present
Chris Meyers	Present
James B. Richie	Absent
Charles Sublett	Present
Michael Westbrook	Absent

**ADMINISTRATIVE**

Daniel S. Sullivan, Chief Executive Officer	Present
Tim Brown, Chief Operating Officer	Absent
Lorie Gudde, Chief Financial Officer/ Corporate Treasurer	Absent
Steve Wall, Chief Information Officer	Absent
Heath Lofton, General Counsel	Present
Brian Edwards, Executive VP – Law Enforcement/Lake Operations	Present
Nathan Reese, Executive VP – External Relations	Absent
John Wiscaver, Executive VP – Corp. & Strategic Communications	Present
Laura Hunter, Chief Human Resources Officer	Present
Darrell Townsend II, VP – Ecosystems/Watershed Management	Present
Robert Ladd, VP – Grand River Energy Center Operations	Present
Steve Jacoby, VP – Hydroelectric Projects	Present
Mike Waddell, VP – Transmission and Distribution Operations	Absent
Ed Fite, VP – River Operations and Water Quality	Present
Justin Alberty, VP – Corp. & Strategic Communications	Present
Sheila Allen, Corporate Secretary	Present

Others present were as follows: David R. Ross, Representing Terry Chase; Michael Doublehead, TPWA; Tom Rider, OMA; John Feary, City of Claremore; Tom Gray, Tamara Jahnke, Jeff Brown, Melanie Earl, Ash Mayfield, Matt Martin, Jerry Cook, GRDA.

---

## Election of Officers

### a. Nominations for Treasurer

### b. Election of Treasurer

### c. Nominations for Secretary

### d. Election of Secretary

### e. Nominations for Secretary Pro Tem

### f. Election of Secretary Pro Tem

Chair Lewandowski declared nominations for Treasurer, Secretary, and Secretary Pro Tem open.

Director Kimball moved to nominate Lorie Gudde as Treasurer, seconded by Director Elam. There being no other nominations, the nomination was voted upon as follows: Elam, Kimball, Lewandowski, Meyers, Sublett, yes. *Motion passed (5-yes, 0-no, 0-abstained).*

Director Kimball moved to nominate Sheila Allen as Secretary, seconded by Director Sublett. There being no other nominations, the nomination was voted on as follows: Elam, Kimball, Lewandowski, Meyers, Sublett, yes. *Motion passed (5-yes, 0-no, 0-abstained).*

Director Elam moved to nominate Susan Wagoner as Secretary Pro Tem, seconded by Director Kimball. There being no other nominations, the nomination was voted on as follows: Elam, Kimball, Lewandowski, Meyers, Sublett, yes. *Motion passed (5-yes, 0-no, 0-abstained).*

---

## 4. New Business

### 4.a. Capital Work Order Report

Number	Title	Net GRDA Cost
RF021-01077	Scenic Rivers Office Renovation	\$ 102,949
RF017-00842	Kerr/ECC Grey Water Replacement - Revised Estimate	\$ 997,568
RF017-00842	Kerr/ECC Grey Water Replacement - Original Estimate	\$ 594,300
	<b>Additional Funding for RF017-00842</b>	<b>\$ 403,268</b>
<b>Grand Total Work Orders</b>		<b>\$ 506,217</b>

Mr. Sullivan explained items on the Capital Work Order Report. He asked if the Board had any questions or needed to follow-up on any item listed. There were no questions.

Director Kimball moved the Board approve the Capital Work Order Report as presented, seconded by Director Elam, and voted upon as follows: Elam, Kimball, Lewandowski, Meyers, Sublett, yes. *Motion passed (5-yes, 0-no, 0-abstained).*

**CONSENT AGENDA**

- 2. December Claims, \$41,803,597.89.**
- 4.b. Power Cost Adjustment (PCA) of \$0.01892 per kWh for February 2021**
- 4.c. Renewal and Approval of Easement from U.S. Army Corps of Engineers DACW56-2-20-243 for Waterline to GREC in Mayes County, Oklahoma**
- 4.d. Renewal and Approval of Easement from U.S. Army Corps of Engineers DACW56-2-20-312 for Electric Line in Mayes County, Oklahoma**
- 4.e. Ratification of Change Order 1 – Contract 42929 – Kerr Dam Scour Rehabilitation/Hydraulic Modeling – Additional CFD Modeling Proposed Scope of Work - Northwest Hydraulic Consultants Ref. No. 2005579**
- 4.f. Kerr Dam Scour Improvements – Supplement to OSU Geology Evaluations – Geologic Exploration and Testing**
- 4.g. Renewal of Managed Services Agreement (MSA) – Maintenance and Support for Metering System for January 1, 2021, to December 31, 2023**
- 5.b. Purchase Order Report (\*Denotes Addenda Items):**

**Standard Purchase Orders & Contracts**

<b>PO Number</b>	<b>Vendor Name and City State</b>	<b>Amount</b>
43218	WEISSCO POWER, LLC - CALIFON, NJ	356,113.00
111325	NOKIA OF AMERICA CORPORATION - PLANO, TX	260,612.94
43228	LAYCO, INC. DBA LEI CORPORATION, CURLEY ELECTRIC - TULSA, OK	185,258.00
111399	CHICKASAW TELECOM - TULSA, OK	273,043.55
42573	CROSSLAND CONSTRUCTION - COLUMBUS, KANSAS	725,725.00
43230	FLETCHER-REINHARDT COMPANY - BRIDGETON, MO	1,500,000.00
43231	PEAK SUBSTATION SERVICES LLC - BIRMINGHAM, AL	750,000.00
43232	TECHLINE INC - VAN ALSTYNE, TX	750,000.00
<b>Total Standard POs &amp; Contracts</b>		<b>\$4,800,752.49</b>

**Change Orders & Renewals**

<b>PO Number</b>	<b>Vendor Name and City State</b>	<b>Amount</b>
43180	M D HENRY CO, INC. - PELHAM, AL	3,414.83
41961	KONE, INC. - BROKEN ARROW, OK	12,702.00
42971	EMERSON PROCESS MGMT POWER & WATER SOLUTIONS INC - HOUSTON, TX	7,767.50
42346	CROSSLAND CONSTRUCTION CO INC., COLUMBUS, KS	0.00
41806	BENHAM DESIGN LLC - TULSA, OK	0.00
<b>Total Change Orders &amp; Renewals</b>		<b>\$23,884.33</b>

**Grand Total** **\$4,824,636.82**

Director Elam moved to approve the consent agenda as presented, seconded by Director Kimball, and voted upon as follows: Elam, Kimball, Lewandowski, Meyers, Sublett, yes. *Motion passed (5-yes, 0-no, 0-abstained).*

---

## **REGULAR AGENDA**

### **1. Regular Board Meeting Minutes of December 9, 2020.**

Director Kimball moved to approve the Regular Board Meeting Minutes of December 9, 2020, seconded by Director Meyers, and voted upon as follows: Elam, yes, Kimball, yes, Lewandowski, yes, Meyers, yes, Sublett, abstain. *Motion passed (4-yes, 0-no, 1-abstained).*

### **3. Unfinished Business**

#### **3.a. Progress Reports**

##### **3.a.1. Current Operations Reports**

Mr. Sullivan explained data shown as to GRDA's Demand and Energy for Load Following comparing total annual information for 2019 and 2020 for GRDA's Full Requirements Customers. He said they saw an increase of 2 percent on demand and 6 percent on energy overall. He showed graphs illustrating a comparison of resource energy production for 2019 and 2020, and explained the differences in hydro and gas production. Mr. Sullivan said it was nice to see almost as much Hydro production for 2020 as was seen in 2019. He presented data as to GRDA's Demand and Energy for Load Following comparing information from December 2020 to December 2019 for GRDA's Full Requirements Customers. Mr. Sullivan stated there was a 6 percent increase in demand and an 11 percent increase in energy. He showed graphs illustrating a comparison of resource energy production as well as explaining the differences to the Board.

Director Meyers asked Mr. Sullivan to clarify when GRDA sells power into the market based on the structure of the graphs presented. Mr. Sullivan clarified this and said, during times of high water, GRDA sells more energy into the market as would be expected.

Mr. Sullivan stated he and Executive Vice President of Human Resources Laura Hunter led the final Town Hall event of the year on December 15, 2020. He said they discussed the COVID-19 vaccine, the OMES engagement survey and design plans for the new Administrative Center. Mr. Sullivan told the Board they also had an opportunity to host 12 meetings with small groups of employees at the GREC to gain some direct feedback and follow-up. He said GRDA is committed to make the most of the engagement survey and hopes this will help in maintaining the level of responses received from employees.

During a reserve shutdown on GREC3 in early January, Grand River Energy Center (GREC) maintenance crews took this opportunity to make repairs. Mr. Sullivan showed photos of the employees involved in replacing the fuel gas final filter for the M501J combustion turbine. This included Maintenance Technician Ricky Anderson, and I&C Technicians Todd Arlt and Ben Asche. This filter is a last chance filter, designed to keep any debris from reaching the combustors in the turbine. He said replacement reduces the risk of having of an unplanned outage. During this time, Mr. Sullivan explained the GREC Team also repacked the HP supplemental MOV supply to the CTG cooling steam system. He said these successful repairs were made possible due to teamwork from personnel across the GREC and it reflects their role in improving the plants efficiency and reliability.

Mr. Sullivan showed photographs of clean-up efforts at the Illinois River. He said, beginning in 2016, GRDA had 51,050 pounds of trash. In 2020 the total trash removed from the Illinois River was 66,680 pounds, with over 5,000 pounds of this eligible to be recycled. He said he and GRDA Team wish they did not have this much to remove, but that it has been a great effort by GRDA employees that take of this for the public. He thanked all of the employees involved in this.

Mr. Sullivan provided the Board with an update on the current COVID-19 situation as of January 11, 2021. He showed the current numbers and graphs illustrating the number of GRDA COVID tests and positive results timeline. He stated there has been a slight increase in the number of positive test results for GRDA employees week over week. Mr. Sullivan stated the increase after the Christmas holiday was not as large as the increase after the Thanksgiving holiday, but overall there was a relatively sharp increase over the last couple of months. He told the Board GRDA has had one employee hospitalized as of last week, and urged everyone to keep he and his family in their thoughts and prayers as he is having a significant struggle. Mr. Sullivan said there was a total of 135 GRDA employees that participated in the first round of COVID-19 vaccinations, which was held at GREC Training, Safety and Environmental Building on January 6. While there was a delayed start, he stated the combined efforts of GRDA Safety, Police and

Properties made the event a huge success. The Oklahoma State Health Department team on site also commented on how smoothly and efficiently everything went. The second dose of vaccinations are scheduled for February 3 as of today through the Mayes County Health Department to be at the same site, and GRDA has arranged for some slots of time for those that have not had their first dose as well. Mr. Sullivan said right now GRDA is unable to include spouses and children of employees into this, but this will hopefully be an option should the team be able to arrange it. He stated Mr. Edwards and his team have been working with Oklahoma District 4 in the Push Partner Program, which includes 8 counties in northeast Oklahoma.

Director Kimball commented on how well this has been handled by the Mayes County Health Department and GRDA. Mr. Sullivan said he received his first dose at the Mayes County Health Department facility in Pryor, Oklahoma. He stated their facility is not necessarily laid out for this type of activity, but their staff have done a tremendous job with limited resources.

Mr. Sullivan introduced the 2020 Year in Review video that walks through some important events of 2020. He noted that 5300 boxes were moved from the Records Retention area in Vinita, Oklahoma, and are now housed at the Grand River Energy Center in a warehouse. He said Mr. Lofton has been working with the Oklahoma Department of Libraries to come up with a better system of managing GRDA's records as there are a number of copies in the boxes. Mr. Sullivan explained GRDA has to have approval through the Department of Libraries to destroy records they know should not be held. He also said the team is happy to see the work on the road across Pensacola Dam coming along well and could be completed ahead of schedule, weather permitting.

Mr. Sullivan introduced the video illustrating blasting done at the construction site of the WOKA Whitewater Park. He said the contractor has started work on the park, with the Notice to Proceed issued to Crossland Construction on October 7, 2020. As they have mobilized, they are preparing the laydown area for rock sorting and dewatering the lagoon. The video shows progress made in blasting approximately 700 feet of the course, with a mass excavation of almost 25,000 cubic yards of rock already removed. Mr. Sullivan stated GRDA is glad this has went well, and is now waiting for testing to determine if the excavated rock will meet the specifications for the Dam Mitigation scope. He credited Dykon Blasting Corporation for their work to create this video.

#### **4. New Business**

##### **4.h. Consideration, Discussion and Possible Approval of Contract No. 43205 – Aquatic Species Study, Terrestrial Species Study, and Wetlands and Riparian Habitat Study Associated with the Pensacola Project Relicensing Process (P-1494)**

Mr. Edwards greeted the Board. He explained this is related to another study plan for the Pensacola Project Relicensing. Mr. Edwards said all studies should dovetail together later this year and will be presented to all interested groups involved in the relicensing process. He told the Board this contract would be to conduct the Aquatics, Terrestrial and Wetlands study as directed in the Federal Energy Regulatory Commission (FERC) approved Study Plan Determination for the Pensacola Relicensing Project. GRDA sent out a request for proposals to 20 vendors and received 3 proposals back. Mr. Edwards showed the bids and explained the evaluation criteria. He said Horizon Environmental was the lowest cost proposal, and their subcontractors for these studies have previous knowledge and experience with GRDA's relicensing study plan components. Mr. Edwards reminded the Board that in 2019 GRDA received 2 proposals for this study, but delayed the award due to the license extension and revised the study plan schedule. He said the bid made by Horizon Environmental was in line with what was received in 2019 previously as well.

Director Kimball asked what the budget is for this study. Mr. Edwards said it is consistent with the bids from 2019 and is budgeted accordingly. He stated he and the staff are very pleased with this bid.

Director Sublett asked what does GRDA expect from this study and what would become of the study itself after it is complete. Dr. Townsend said it is going to be difficult to anticipate what might be required once the study is complete and goes out for review by the involved agencies. However, he said, based on what comments are, GRDA is likely to need some kind of mitigation. This could mean a number of things. Dr. Townsend stated any recommendations that come from this study will come back to the Board for review and approval. Mr. Sullivan said, as consultants put their reports together, this information is posted for public comment. He explained FERC will review and decide whether any comments rise to the level for further action or response from GRDA. Each of these studies go through this same process. Mr. Sullivan said this is likely one that will have a greater number of comments or responses.

Director Elam asked what the likelihood would be additional studies would be needed based on the findings of this study. Dr. Townsend said it is very likely and can be a cause for significant delay. Dr.

Townsend said the FERC would ultimately make the final decision on what is required after the study is done, and then typically incorporate this into a license requirement.

Director Meyers moved the Board approve the contract with Horizon Environmental to conduct the Aquatics, Terrestrial and Wetlands Study for a not to exceed amount of \$165,838.75 as part of the relicensing process for the Pensacola Project, seconded by Director Sublett, and voted upon as follows: Elam, Kimball, Lewandowski, Meyers, Sublett, yes. *Motion passed (5-yes, 0-no, 0-abstained).*

#### **4.i. Consideration, Discussion and Possible Approval of Contract No. 43204 – Insulation & Scaffolding Services**

Mr. Ladd provided background for the Board, saying that the Grand River Energy Center (GREC) often requires skilled craftsmen to perform quality insulation and scaffolding work throughout the facility. He stated both services are commonly available from the same contractor, which increases overall efficiency at a reduced cost and improved response times during unit outages or similar emergencies. Mr. Ladd explained this work must normally be done quickly using a variety of materials, tools and equipment utilizing special skills. He said the contractor must perform very precise and complex installations that conform to industrial safety standards. Mr. Ladd stated the GRDA team looked back at this expiring contract to see where efficiencies could be gained and evaluated GRDA's needs. They concluded they would need a one-year contract term allowing for 4 renewals in one-year increments at the same rate. He showed photographs of the GREC Unit 2 turbine deck both before and after an outage, noting the complex scaffolding and quality insulation needed for this type of application. He showed a table illustrating the annual historical spend GRDA has had on contracts in place for this purpose. He told the Board this contract has been budgeted for and provided some detail, along with a table showing bid responses received for this contract. Mr. Ladd said Phoenix Industrial Insulation Corporation out of Mounds, Oklahoma, was the low bid at a not to exceed amount of \$840,530.00. They met all specifications and took no exceptions to GRDA's pro forma terms, as well as providing similar services for GRDA in the past several years with excellent results. He said this bid was completely evaluated internally and he and the team recommend approval to move forward.

Director Elam asked if this contractor is GRDA's current provider. Mr. Ladd confirmed this.



Chair Lewandowski asked if this was a labor and materials contract. Mr. Ladd confirmed this and said a rate sheet would be supplied to GRDA and would be based on hours of estimated labor needed over the year. This bid is the aggregate cost annually. He told the Board this contractor has done a great job in responding to GRDA's needs.

Director Sublett moved to approved Contract 43204 for Insulation and Scaffolding Services be awarded to Phoenix Industrial Insulation Corp., in an annual amount not to exceed \$840,530.00, subject to approval of final contract terms and conditions that are satisfactory to the General Counsel and Chief Executive Officer, seconded by Director Elam, and voted upon as follows: Elam, Kimball, Lewandowski, Meyers, Sublett, yes. *Motion passed (5-yes, 0-no, 0-abstained).*

#### **4.m. Other New Business, if Any, Which Has Arisen Since the Posting of the Agenda and Could Not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9)).**

There was no other new business.

---

## **5. Reports**

### **5.a. Board of Directors Committee Reports**

#### **1. Assets Committee:**

- a) Consideration, Discussion and Possible Approval of a Request by Robin D. Chase and Terry L. Chase, Co-Trustees of the Robin D. Chase Revocable Living Trust Dated February 7, 2007, and Terry L. Chase for a License to Encroach for Property Located in Delaware County, Oklahoma.**

**Regarding item a,** Director Kimball moved to approve a License to Encroach to Robin D. Chase and Terry L. Chase, Co-Trustees of the Robin D. Chase Revocable Living Trust dated February 7, 2007, and Terry L. Chase in Delaware County, Oklahoma for the amount of \$849.00 per year, and was voted upon as follows: Elam, Kimball, Lewandowski, Meyers, Sublett, yes. *Motion passed (5-yes, 0-no, 0-abstained).*

- 2. Audit, Finance, Budget, Policy & Compliance Committee:** Director Lewandowski had no report.
- 3. Compensation & Marketing Committee:**
  - a) 2020 Marketing Review**
  - b) Employee Engagement Survey Update**

**Regarding item a**, Director Kimball asked Mr. Wiscaver to provide the Board with an update on what GRDA has done in 2020 related to marketing and earned media.

Mr. Wiscaver said, during 2020, GRDA pursued a television and digital buy in the Tulsa and Eastern Oklahoma market via a Request for Proposal. After evaluation, KOTV-Channel 6 (CBS affiliate) and KJRH-Channel 2 (NBC affiliate) were awarded the contracts in Tulsa. The campaigns with both broadcast media outlets had 2 strategic timeframes, spring (from mid-May to mid-July 2020), and a holidays campaign for November and December. Both of these timeframes were developed to maximize return on investment. Mr. Wiscaver expressed his appreciation to the Board for their support in this effort. He covered the guaranteed and actual deliverables for each of the media outlets. Mr. Wiscaver told the Board GRDA invested a total of \$66,500.00, gaining a value of \$141,050.00, for a gain of 212 percent return on investment. He said GRDA's earned media, using SixPR public relations and strategy firm, gained \$5.5 million in free publicity and 45,892,035 in audience share for GRDA unrelated to the WOKA Whitewater Park. Mr. Wiscaver stated GRDA's earned media gained for the WOKA Whitewater Park was \$119,904 in free publicity and 3,789,357 in audience share. He said in 2017, the first year GRDA began tracking this, the Authority's annual publicity value was \$780,000 (compared to 2020's total of \$5.7 million), and audience share in 2017 was 2.3 million (compared to audience reach in 2020 of 49.8 million).

Director Kimball asked Mr. Wiscaver to talk more about the savings GRDA acquired with all of this. Mr. Wiscaver said he and his team produce all of the advertisements for the Authority, from general content to b-roll footage and voice over. He thanked Director Elam specifically for his support since he knew he was not initially certain this was something GRDA should do from a customer perspective. Director Kimball said the story of GRDA is now more about what value GRDA brings to the State of Oklahoma as a whole. He thanked Mr. Wiscaver and his team for their work.

Mr. Mike Doublehead said he believes the most important part of the story is that GRDA does generate electricity and that it is viewed as a very valuable entity, not just in northeast Oklahoma, but across the state and region. He asked that the staff continue to deliver this very important message and commended those involved.

Mr. Wiscaver thanked everyone for their continued support.

Director Elam thanked the team for their work and commented he believes this message is vitally important given that a lot of people are truly not aware of what GRDA does or is all about.

**Regarding item b**, Director Kimball asked Mrs. Hunter to present this information to the Board.

Mrs. Hunter said GRDA had the opportunity to participate with the State in their Engagement Survey recently. She stated the team is still learning a lot about what the feedback means. However, there was an overall response rate for the Authority of 74 percent (452 of the 613 employees, including part-time). Mrs. Hunter said this is a number the GRDA Team is very proud of for the first year conducting this survey. She noted that if the survey only included full-time employees, the response rate would have been 80 percent. Mrs. Hunter stated that anytime an organization begins an effort like this, there is no way to predict what they may get, nor do the employees know what they will get in return. She shared that this response rate number is a data point that will be included in an overall State of Oklahoma report. Mrs. Hunter said another factor shared in the state report is employee engagement, and she explained what these questions look like. She told the Board GRDA received 84 percent responding favorably to this, another data point for the Authority to be very proud of. She stated 89 percent of GRDA employees intend to stay at least 1 year, according to the survey. Mrs. Hunter explained this point was discussed extensively during the GRDA Supervisor Roundtable meetings and was heavily debated due to the current situation right now in relation to their intent to stay. She said the team hopes this will stay at the current level since 2020 has been extraordinary, and the team will continue to watch this topic closely. She stated the Executive Team had the ability with the reports provided to see the drivers for all of these factors. For employee engagement and intent to stay, they were able to see factors that influence their employees. Mrs. Hunter stated the high impact themes related to this are separated down between GRDA's strengths and opportunities for improvement. She said the Authority's strengths are employees feeling valued, having an understanding of GRDA's mission and goals, supervisory relationships, teamwork, and health and safety. Opportunities for GRDA to continue to look at are in advancement opportunities, communication, fairness, and responsiveness. She stated there was feedback from employees concerned about whether GRDA would do anything with the information received in the survey. Mrs. Hunter explained this feedback extended beyond just this survey as understandably employees want to be heard and know what the result was. This closes the loop for them and will be something the Authority will continue to work on. Mrs. Hunter showed a timeline of the activity surrounding the survey, including communication and action planning

through January 2021, completed action plans to be returned to Human Resources from each department by the end of January 2021, and action plan updates and review during this year. She said meetings would continue to be held across the organization through January to help leadership understand the reasons behind some of the feedback and create goals where needed.

Mr. Sullivan said one of the points that came up in looking at the issue of advancement opportunities is the Authority's low turnover rate, which creates fewer opportunities. He stated, in the last several years, GRDA has had a significant number of retirements, particularly at the GREC. Mr. Sullivan said the organization is looking at further breaking down silos and continuing to spread responsibility around to continue efforts to be efficient, but also to provide advancement opportunities for their employees.

Director Kimball asked if the team received what they would consider to be any surprises. Mrs. Hunter said there were no major surprises with this survey in that GRDA is consistent with other organizations related to their challenges. The one thing that surprised her is the strength of the supervisory relationships compared to any benchmark she had seen, which was incredibly high. She told the Board the degree of favorability was more than she expected and stood out to her, something the Authority will capitalize on.

Director Kimball commented that the response rate is extremely high in that historically he knew that anything over 45 percent is good. Mrs. Hunter said initially GRDA's response rate was very similar to that. However, she said GRDA made a strong effort with communication through their leadership teams, and had targeted communication with employees. Mrs. Hunter stated that if a group had less than 60 percent response, their leaders were reaching out to ask employees to participate and have an opportunity to be heard. This had a tremendous impact. Mr. Sullivan stated as the Executive Team continues to work through their response to this survey, they hope it will help in future response rates as well. Mrs. Hunter said after going through this survey a couple of times, the hope is that employees see they can trust the process and how the information is shared. Discussion ensued on communication within the Authority and how well things are working, as well as where GRDA can become stronger.

Director Kimball asked that the team communicate this information to GRDA customers. He stated he believed it was important to encourage their customers to do this as well as it is vitally important for any organization.

4. **Fuel and Long-Range Planning Committee:** Director Meyers had no report.
- 

## 6. Executive Session:

- a. **Proposed Executive Session Pursuant to 25 O.S. § 307(B)(4) for the Purpose of Confidential Communications Between GRDA and Its Attorneys Concerning In re: OPP Liquidating Company, Inc. (f/k/a Orchids Paper Products Company), et al., U.S. Bankruptcy Court for the District of Delaware, Chapter 11 Case No. 19–10729, Buchwald Capital Advisors LLC, as Liquidating Trustee of the Orchids Paper Products Liquidating Trust vs, GRDA, Adversary Proceeding No. 20-51022, Which GRDA has Determined, with the Advice of Its Attorneys, that Disclosure of Such Communication Would Seriously Impair the Ability of the GRDA to Process the Pending Action in the Public Interest.**
- b. **Proposed Executive Session Pursuant to 25 O.S. § 307(B)(4) for the Purpose of Confidential Communications Between GRDA and Its Attorneys Concerning City of Miami, Oklahoma vs. Federal Energy Regulatory Commission, United States Court of Appeals for the District of Columbia Circuit, Case Nos. 20–1325, 20–1446 (consolidated).**
- c. **Proposed Executive Session Pursuant to 25 O.S. § 307(B)(4) for the Purpose of Confidential Communications Between GRDA and Its Attorneys Concerning Derrick Franklin vs. Grand River Dam Authority, District Court of Mayes County, Oklahoma, Case No. CJ–2020–195.**

Director Elam moved to go into executive session at 11:22 a.m., seconded by Director Sublett, and voted upon as follows: Elam, Kimball, Lewandowski, Meyers, Sublett, yes. *Motion passed (5-yes, 0-no, 0-abstained).*

Director Kimball moved to return to regular session at 11:58 a.m., seconded by Director Elam, and voted upon as follows: Elam, Kimball, Lewandowski, Meyers, Sublett, yes. *Motion passed (5-yes, 0-no, 0-abstained).*

---

## 7. Action on Executive Session Items

- a. **Action, as Necessary, Concerning In re: OPP Liquidating Company, Inc. (f/k/a Orchids Paper Products Company), et al., U.S. Bankruptcy Court for the District of Delaware, Chapter 11 Case No. 19–10729, Buchwald Capital Advisors LLC, as Liquidating Trustee of the Orchids Paper Products Liquidating Trust vs, GRDA, Adversary Proceeding No. 20-51022.**

- b. **Action, as Necessary, Concerning City of Miami, Oklahoma vs. Federal Energy Regulatory Commission, United States Court of Appeals for the District of Columbia Circuit, Case Nos. 20–1325, 20–1446 (consolidated).**
- c. **Action, as Necessary, Concerning Derrick Franklin vs. Grand River Dam Authority, District Court of Mayes County, Oklahoma, Case No. CJ–2020–195.**

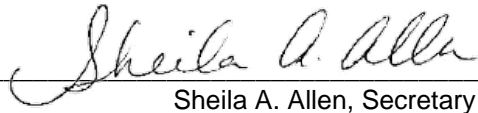
**Regarding item a**, there was not action needed on this item.

**Regarding item b**, there was not action needed on this item.

**Regarding item c**, there was not action needed on this item.

---

Director Meyers moved for adjournment at 11:59 a.m., seconded by Director Sublett, and voted upon as follows: Elam, Kimball, Lewandowski, Meyers, Sublett, yes. *Motion passed (5-yes, 0-no, 0-abstained).*



---

Sheila A. Allen, Secretary

DATE APPROVED:

March 10, 2021

---

GRDA Board of Directors