

**RULE IMPACT STATEMENT
PURCHASING RULES 300:20 [AMENDED]**

1. **DESCRIPTION:** The proposed rule amendments provide that the acquisition of coal and natural gas, and the delivery of same, may require special acquisition processes and, further, that the selection of vendors may deviate from the guidelines. Further, the proposed rule amendments define the authority of the General Manager to delegate acquisition approval not to exceed \$50,000 to the Chief Technical Officer and may authorize a designee to approve a change order not requiring approval by the Board of Directors. The proposed rule amendments reflect that statewide contracts awarded by the Department of Central Services may be utilized when such may bring efficiency to the acquisition process. The proposed rule amendments further clarify the bid process source selection types.

The proposed rule amendments to the section concerning emergency purchase orders provide for the purchase of items or services required to ensure continued operation and transmission capabilities if the General Manager or his designee determines an emergency exists. The proposed rule amendments allow the General Manager to authorize the purchase of items and/or services in a total amount not more than \$50,000 per emergency.

The proposed changes to the business expenses rule provide clarification of the types of expenses allowed. Language has been added to state to the extent practicable, the General Manager shall authorize the expense prior to it being incurred. Further, every reimbursement request shall include a justification accompanied by specific receipts and/or invoices or other appropriate supporting documentation, and a monthly summary shall be provided to the Board of Directors.

2. **CLASSES OF PERSONS AFFECTED:** Affected persons are vendors, customers, and prospective customers of Grand River Dam Authority, state officials, and business entities. In addition, the Board of Directors, General Manager, other officers and employees of Grand River Dam Authority are affected by this policy.
3. **CLASSES OF PERSONS BENEFITTED:** The people of the State of Oklahoma, GRDA ratepayers, and all those with an interest in ensuring the best use of GRDA's resources benefit from a more transparent purchasing and expense system. The Board of Directors, General Manager, other officers and employees of Grand River Dam Authority benefit by documented responsibilities and procedures concerning acquisitions and expenses.
4. **ECONOMIC IMPACT:** The proposed amendments are for clarification purposes and do not create an economic impact.
5. **COST:** The cost for the proposed rule amendments will be nominal.
6. **IMPACT ON POLITICAL SUBDIVISIONS:** No burden will be placed on any political subdivision.

7. **ADVERSE EFFECT ON SMALL BUSINESS:** None.
8. **LESS COSTLY METHODS:** No less costly methods were identified.
9. **SIGNIFICANT RISKS:** None.
10. **DETRIMENTAL EFFECT:** None.
11. This rule impact statement was prepared on January 17, 2012.